**Visa/Travel Purpose Salary Certificate Form**

**[Company Name]  
[Company Address]  
[Contact Number]  
[Email]**

**Employee Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Employee Name |  | Employee ID / Code |  |
| Designation / Job Title |  | Department |  |
| Date of Joining |  | Current Salary |  |
| Mode of Salary Payment |  |  |  |

**Certificate Details**

**Purpose of Certificate:**

|  |  |  |
| --- | --- | --- |
| ☐ Visa Application | ☐ Travel / Tourism | ☐ Other: |

**Salary Details** (As on [Date]):

|  |  |  |  |
| --- | --- | --- | --- |
| Basic Salary |  | House Rent Allowance (HRA) |  |
| Conveyance / Transport Allowance |  | Other Allowances |  |
| Gross Salary |  | Deductions (if any) |  |
| Net Salary |  | | |

**Declaration:** This is to certify that the above-mentioned employee is employed with [Company Name] and the salary details mentioned above are true and accurate to the best of our knowledge. This certificate is issued upon the employee’s request for **visa/travel purposes** and does not constitute a contract of employment or financial guarantee.

**Authorized Signatures:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Prepared By** |  | **Date** |  |
| **Approved By** |  | **Date** |  |